



STATE PROCUREMENT OFFICE
NOTICE OF AMENDMENT TO EXEMPTION FROM CHAPTER
103D, HRS, CONTRACT

STATE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: High Technology Development Corporation (HTDC)
Department/Division/Agency

3. Name of Contractor:

4. P.E. Reference No. 12-007K

5. Description of goods, services, or construction:

Sponsorships of conferences, seminars, workshops, etc. conducted by associations in the manufacturing sector, economic development organizations, State of Hawaii departments and agencies that assist Hawaii's manufacturing sector. HTDC receives U.S. federal funds from the Manufacturing Extension Partnership (MEP) program to assist Hawaii manufacturing companies grow. Sponsorship expended dollars are approved items for the current federally approved budget and operational plan.

6. Scope of work for the contract is revised as follows:

On P.E. No. 12-007K, SPO requested a list of sponsorship opportunities to give an illustration or flavor of the request. This list was not meant to be a complete list. HTDC requests this amendment to include the following organizations (see attachment) in addition to the approved P.E. No. 12-007K list.

Original Contract Price: \$110,000.00

Amended Contract Price:
\$110,000.00

7. Reason: This / These amendment(s) are necessary because:

Allows a greater range of stakeholder organizations and events to help companies in Hawaii's manufacturing sector grow, succeed and thrive.

8. Direct questions to: Russell Au

Phone: 539-3845

Agency shall ensure adherence to applicable administrative and statutory requirements.

9. Pursuant to § 103D-102, HRS, and § 3-120-5, HAR, I certify that the information provided above is, to the best of my knowledge, true and correct

Department Head

Date

Reserved for SPO Use Only

10. Date Posted: 11-8-11

11. Submit written objections to this notice of intent to amend a procurement exemption contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
State Procurement Office
P.O. Box 119
Honolulu, Hawaii 96810-0119

Chief Procurement Officer's Comments:

Approval is granted for the attached additional sponsorship organizations. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System. The department is reminded that individual(s) participating in procurement activities are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, Statewide Procurement Training, as appropriate. The SPO does not have a record of attendance at the appropriate mandatory procurement training for Mr. Russell Au listed in no. 8.

12. ☒ APPROVED ☐ DISAPPROVED

Chief Procurement Officer

Date

*Attachment to Notice of Amendment to Exemption from Chapter 103D, HRS, P.E.12-007K
High Technology Development Corporation (HTDC)*

6. (Continued)

HTDC – MEP list of additional organizations regarding sponsorship opportunities: FY12 & FY13

1. **Chamber of Commerce** – Strategic partners to High Technology Development Corporation (HTDC) and the Manufacturing Extension Partnership (HTDC-MEP). The Chamber provides additional outreach to local business and manufacturing in each community. The Chamber helps HTDC market its services as well as provides a new stream of potential clients. HTDC provides speakers as well as educational workshops for their members and the community. HTDC is an active member of each of the follow local Chamber organizations.
 - a. The Chamber of Commerce of Hawaii
 - b. Maui Chamber of Commerce
 - c. Maui Native Hawaii Chamber of Commerce
 - d. Hawaii Island Chamber of Commerce
 - e. Kauai Chamber of Commerce
2. **Hawaii Economic Development Organizations** – Strategic partners to HTDC and HTDC-MEP. Each Economic Development organization provides HTDC with unique business and partnership opportunities for projects and events that are specific to each island. They also provide a network of local associations and alliances which provides HTDC greater leverage to work with more rural companies on neighbor islands.
 - a. Maui Economic Development Board
 - b. Kauai Economic Development Board
 - c. Hawaii Island Economic Development Board
 - d. Economic Development Alliance of Hawaii
 - e. Enterprise Honolulu
3. **Hawaii Energy** – Strategic partner to HTDC and HTDC-MEP to market a federally funded project through the National Institute of Standards and Technology to promote energy efficiency. As a strategic partner, both programs are able to provide complimentary services to local business that will help local business and manufacturers identify ways to reduce energy usage. Educational workshops and seminars are regularly held on all islands to promote energy efficiency.